

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 10/15/15 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes 39 seconds

Total Participants: 540

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 15-16.

Name of person conducting drill: Dave Mangone

Title of person conducting drill: Principal

Signature of person conducting drill: Dave Mangone

Drill Was Coordinated With:

- ☒ Emergency Management Coordinator  
Name & Title Drill Schedule Provided For 15-16 School Year.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

## Type of Drill

- ☐ Fire Drill (6 required)  
☒ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

## Time of Drill

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 10-16-15 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 36 seconds

Total Participants: 540

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 for school year 15-16.

Name of person conducting drill: Dave Mangum

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☒ Emergency Management Coordinator  
Name & Title Drill Schedule Provided For 15-16

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

## Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

## Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 11/9/15 Time drill was held: 1:35 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 35 seconds

Total Participants: 540

Remarks: \_\_\_\_\_

This report is for emergency drill # \_\_\_\_\_ for school year 15-16.

Name of person conducting drill: Dave Mangone

Title of person conducting drill: Principal

Signature of person conducting drill: Dave Mangone

Drill Was Coordinated With:

☒ Emergency Management Coordinator  
Name & Title Dave and Times provided

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☐ Fire Drill (6 required)  
☒ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 3/14/16 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min 45 seconds

Total Participants: 540

Remarks: \_\_\_\_\_

This report is for emergency drill # 7 for school year 15-16.

Name of person conducting drill: Dave Mangone

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator  
Name & Title Schedule Provided @ Beginning  
Year

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

## Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

## Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 3/21/16 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes 44 seconds

Total Participants: 840

Remarks: \_\_\_\_\_

\_\_\_\_\_

This report is for emergency drill # 8 for school year 15-16.

Name of person conducting drill: Dave Mangum

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator  
Name & Title Schedule Provided @ Beginning

AND

year

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Lee Elementary

Date of Drill: 4/29/16 Time drill was held: 8:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes 19 seconds

Total Participants: 540

Remarks: \_\_\_\_\_

This report is for emergency drill # 9 for school year 15-16.

Name of person conducting drill: Dana Mangone

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator  
Name & Title Shared @ Beginning of School Year

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☐ Standard  
☐ Class Change  
☒ Recess  
☒ Other Events

3 Lunch  
Recess

Name of Reporting School: Lee Elementary

Date of Drill: 5/23/16 Time drill was held: 12:40 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes 14 seconds

Total Participants: 480

Remarks: \_\_\_\_\_

This report is for emergency drill # 10 for school year 15-16.

Name of person conducting drill: Dave Mangione

Title of person conducting drill: Principal

Signature of person conducting drill: D. V. Mangione

Drill Was Coordinated With:

- ☒ Emergency Management Coordinator  
Name & Title Shana @ Beginning of School Year

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_